Application for Admission

- Associate of Applied Science
- Bachelor of Applied Science
- Postsecondary Certification
- Guest and Dual Enrollment

Thank you for considering Michigan Jewish Institute for your undergraduate studies program.

How to Apply:

TO BE CONSIDERED FOR ADMISSION the following items must be submitted:

1. This completed and signed application (or apply online at www.mji.edu)
   (STUDY ABROAD applicants must also complete section 6 as part of this application and complete and return both the Study Abroad Release and Release of Information forms with this application.)
2. Evidence of graduation from High School or equivalent (GED) proof of high school completion. (NOTE: Special Status may be offered to a student for up to six months prior to high school completion or equivalent. This status will be offered to a student who seeks admission to a degree program and demonstrates both the potential for success and the ability to concurrently complete high school requirements during the proscribed time period.
3. Photocopies of 1) a valid PICTURE ID and 2) your SOCIAL SECURITY CARD or equivalent official identification.
4. The non-refundable $50.00 application fee. (This fee is included in Study Abroad program costs.)
5. Contact all high schools, colleges, seminaries, yeshivas, universities or other postsecondary schools that you have attended or are now attending and have them send your official academic transcripts and optional ACT/SAT test results directly to Michigan Jewish Institute, Office of Admissions, 19900 West Nine Mile Road, Suite 200, Southfield, MI 48075-3934.

STUDY ABROAD applicants please read the instructions above and complete all of the requirements as listed.

BEFORE OR WHEN AN INITIAL COURSE REGISTRATION FORM IS SUBMITTED TO MJII, HIGH SCHOOL DUAL ENROLLMENT and CONTINUING EDUCATION applicants must submit 1) a photocopy of a valid picture I.D. and 2) this completed and signed application (or apply online at www.mji.edu).

GUEST STUDENT applicants from another host college or university: MJI will accept the MICHIGAN UNIFORM UNDERGRADUATE GUEST APPLICATION along with a photocopy of a valid picture I.D.

The Michigan Jewish Institute admits students to its degree programs without unlawful discrimination to race, religion, color, age, sex, sexual orientation, marital status, disability/handicap, national origin, height, weight, or other protected classifications, granting all the rights, privileges, programs, utilizations, benefits and other activities generally accorded or made available to students at the Institute.

MJI is a Jewish-Sponsored Independent School of Higher Education and Professional Development offering Undergraduate Degree Programs in • Computer Information Systems with an advanced curriculum in Cooperative Computing • Business and Information Systems • Judaic Studies with Leadership and Education Concentrations

Accredited by The Accrediting Council for Independent Colleges and Schools

ACICS is listed by the U.S. Department of Education as a recognized accrediting agency and is also recognized by the Council for Higher Education Accreditation. (CHEA advises the US Congress on higher education regulation.)
Application for Admission

(Please refer to the instructions on the cover page)

Accredited Member, A.C.I.C.S.

TO THE APPLICANT: This application is your representation to Michigan Jewish Institute. To assure its expedient handling, please answer all questions carefully and completely. Please complete both sides. If you wish to provide other pertinent information, attach additional pages. Please print legibly in ink or type, and return this and all related forms to the Michigan Jewish Institute Office of Admissions.

1. PERSONAL INFORMATION

Name _________________________________________________ Soc. Sec. # ____________________________________

Address _______________________________________________________________________________________________

Mailing Address if different: ______________________________________________________________________________

Phone (1) ________________________ (2) ________________________ (3) _______________________@___________

Birth Date _______________ Birthplace ____________________ Driver’s License Number: ____________________

Parent or Guardian Name ______________________________ Phone ____________________ email _______________@__________

Emergency Contact Name ______________________________ Phone ____________________ email _______________@__________

Are you eligible for G.I. benefits? □ YES □ NO If YES, please include a copy of your discharge papers with this application.

Have you ever been convicted of a felony or are there criminal charges pending against you at this time? □ YES □ NO If YES, when? Please explain:

Have you ever been expelled, suspended or placed on probation by a secondary school or college? □ YES □ NO If YES, when? Please explain:

Country of Citizenship: □ U.S.A. □ Other (Please list): ____________________________________________

Alien Registration Number: A ___________________________ Non-U.S.Citizen, list your Visa Type: __________ Date: __________

(attach official proof of your status) (attach official certification proving your current visa status)

Ethnic/Racial Data: This information is voluntary and must be reported in compliance with Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendment of 1972 as presented below. It is not used in application decisions.

Is your ethnicity Hispanic or Latino? □ YES □ NO If NO, Check one or more category below that you consider yourself to be.

□ White □ Black/African American □ Asian □ American Indian/Alaska Native □ Native Hawaiian/Other Pacific Islander

How did you learn about Michigan Jewish Institute? (Indicate all that apply)

□ School Counselor □ Teacher/Rabbi □ Printed Advertisement □ Poster □ Mailing □ Phone Call □ Internet

□ MJI Student □ Referral From: __________________________ Other __________________________
2. EMPLOYMENT INFORMATION (if currently employed)

☐ Full Time  ☐ Part Time

Job Title: _______________________________________ Description: _______________________________________

Employer: ______________________________________ Type of Business: ______________________________________

3. EDUCATIONAL BACKGROUND

Beginning with the most recent, list all high schools and colleges, seminaries, yeshivas, universities, vocational or other postgraduate schools that you have attended or are now attending. We may be unable to evaluate and consider transferring credit from schools not listed. If you have graduated or plan to graduate, please list your (actual or expected) graduation date.

<table>
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<tr>
<th>NAME OF SCHOOL</th>
<th>CITY / STATE</th>
<th>WHEN ATTENDED/ATTENDING</th>
<th>GRADUATION DATE</th>
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Did you graduate from High School?  ☐ YES  ☐ NO

If you did not graduate High School, did you pass the Equivalency GED test?  ☐ YES  ☐ NO Date Completed: ____________________

If you have previously taken a course at Michigan Jewish Institute, indicate Year ______ Program __________________________

4. DESIRED SEMESTER OF ENTRY (Indicate only one by writing the semester year below)

I am registering for classes for  Fall _________ Winter _________ Spring/Summer _______

5. CHECK THE PROGRAM (and concentration) UNDER WHICH YOU ARE ENROLLING

☐ Associate Degree in BUSINESS INFORMATION SYSTEMS  ☐ Certificate in TALMUDIC LAW & JURISPRUENCE

☐ Bachelor Degree in BUSINESS AND INFORMATION SYSTEMS

☐ Bachelor Degree in COMPUTER INFORMATION SYSTEMS  ☐ General  ☐ Secondary Education  ☐ Cooperative Computing

☐ Bachelor Degree in JUDAIC STUDIES  ☐ General  ☐ Judaic Leadership  ☐ Judaic Education

☐ Guest Student: A Guest Student

(1) is not matriculated as a degree candidate at Michigan Jewish Institute (MJI)

(2) is responsible to determine that the home institution will accept credit earned as a guest student at MJI

(3) must arrange to have a transcript sent from MJI to the Home institution.

☐ High School Dual Enrollment (PLEASE COMPLETE SECTION 7 below and the HIGH SCHOOL GUEST STUDENT COURSE REGISTRATION AND DUAL ENROLLMENT AUTHORIZATION FORM)

6. STUDY ABROAD APPLICANTS

Michigan Jewish Institute offers an option to students wishing to spend time in an approved associated institutional program abroad. Please complete the information below about the program you plan to attend. If this information changes at any time, you must notify the Michigan Jewish Institute office immediately, providing all of the updated information in writing.

Name of School: ___________________________ Program: ___________________________

School Address

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<tr>
<th>NUMBER</th>
<th>STREET</th>
<th>CITY</th>
<th>STATE</th>
<th>POSTAL CODE</th>
<th>COUNTRY</th>
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School Phone _______________________ Fax _______________________ Email _______________________

(INCLUDE COUNTRY CODE IF APPLICABLE)  (INCLUDE COUNTRY CODE IF APPLICABLE)

Dean or Headmaster: ___________________________ Contact: ___________________________

NAME OF CONTACT PERSON AND TITLE
7. HIGH SCHOOL DUAL ENROLLMENT APPLICANTS

High School Currently Attending: ____________________________________ Date expected to Graduate: _________________

Class Standing: □ Freshman □ Sophomore □ Junior □ Senior Current GPA: ________________

School Counselor: _____________________________ College you plan to attend: ______________________

I have completed the MICHIGAN MERIT EXAM and have achieved state endorsement in all subject areas □ YES □ NO

If NO, have you taken or will you take the MICHIGAN MERIT EXAM or other readiness assessment exam? □ YES □ NO

If YES, please explain, give date and (if applicable) list subject area(s) in which you have received state endorsement:

Affiliation/Membership (voluntary statistical information)

Synagogue or other Affiliation: _____________________________ (High School) Youth Group ______________________

8. PERSONAL STATEMENT (voluntary)

Please tell us about your volunteer achievements, leadership and learning experiences, awards and recognition earned and other accomplishments. You may also tell us about your interest in attending MJJ and your future plans and goals.

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

INSTRUCTIONS TO THE APPLICANT

Please refer to the instructions on the cover page of this application. If you have questions or need assistance call the MJJ Office of Admissions at 1-248-414-6900, Sunday through Thursday at 10 am to 6 pm U.S. Eastern Time or email info@mji.edu.

RELEASE OF INFORMATION

MJJ uses its school-provided email accounts as a primary mechanism to communicate important information to students regarding their programs. All students must submit the following Email Agreement and Catalog Acknowledgement indicating their desired selections to ensure proper communications with MJJ faculty and administration. This form allows you to give MJJ permission to communicate various information regarding your MJJ enrollment via your MJJ school email address. Such communication may include tuition statements, financial assistance award letters as well as student’s program information.

STUDENT EMAIL AGREEMENT AND CATALOG ACKNOWLEDGEMENT

- For security, confidentiality, time-sensitive requirements and safety reasons, MJJ will provide you with your own exclusive MJJ email account and address as the primary mechanism to communicate important information to you.

  I agree that the primary method of communications between me and MJJ will be through the email address that is assigned to me by MJJ. □ YES □ NO

- MJJ is aware that some students participating in the Study Abroad option may not always have consistent or reliable access to the internet which can impact the student’s ability to receive communications from MJJ. In such cases, MJJ will ask administrators at the student’s host institution to deliver important communications to the student, and to transmit communications to MJJ from the student. MJJ’s policies regarding the confidentiality of student information and the protection of student privacy apply to all host school administrators acting in this capacity to facilitate communications between MJJ and the student. A copy of MJJ’s policies regarding the handling of confidential student information may be found in the MJJ Academic Catalog and Student Handbook.

  I agree to the use of a host school administrator to facilitate official communications between MJJ and myself while I am participating in Study Abroad. □ YES □ NO
• MJI is also aware that the parents of some MJI students often are quite involved in the application process for their children and they would like to stay involved by being able to send and receive information and communicate with MJI directly. Therefore, you may want us to be able to communicate with your parents by either email or telephone on a range of issues, such as: financial aid, grades, participation, performance, course work and course load, and other important matters. When a disclosure of FERPA protected information is made pursuant to the student’s authorization on the written consent, a record of the disclosure will be kept in your file. This record will show what information was disclosed, to whom it was disclosed, and that it was disclosed pursuant to the student’s written authorization. If you request a copy of your written consent, a copy will be provided to you. A copy of MJI’s polices regarding the handling of confidential student information may be found in the current MJI Academic Catalog and Student Handbook

I agree that these confidential communications discussed above may be shared with my parents or guardians by MJI via email or telephone. ☐ YES ☐ NO

• Your consent shall remain in effect unless modified or revoked by writing to MJI’s registrar.
• I acknowledge I have received links and access to the MJI Academic Catalog and Student Handbook. I understand that it is very important and will abide by its rules and regulations.

REQUIRED SIGNATURE(S)

I authorize Michigan Jewish Institute to credit my account from the proceeds of my financial aid awards (if any) toward all charges due. Upon admittance, I am responsible for learning and following the rules and policies of Michigan Jewish Institute and all pertinent provisions of the Academic Catalog and Student Handbook. I agree to pay all tuition, fees and other charges billed to my MJI student account. I understand that I must maintain satisfactory academic progress in my course of study as prescribed by the school in order to receive financial assistance.

I certify that all information on this application is complete and accurate to the best of my knowledge. I understand that inaccurate or incomplete information on any of my enrollment materials may result in cancellation of admission and/or registration.

__________________________
SIGNATURE OF APPLICANT

__________________________
DATE

I agree to accept full responsibility for all debts to the Michigan Jewish Institute incurred by this applicant who is a minor (less than 18 years of age).

SIGNATURE OF APPLICANT

__________________________
DATE

(PARENT OR GUARDIAN OF MINOR MUST SIGN TO BE VALID)

__________________________
DATE

Michigan Jewish Institute · Main Campus · 6890 West Maple Road · West Bloomfield, MI 48322-3032 · 1-248-414-6900 · fax 248-414-6907
Administrative Office for Correspondence · 19900 West Nine Mile Road · Southfield, MI 48075
www.mji.edu info@mji.edu